



IT-CELL COMMITTEE

Objectives:

The IT-Cell is the pillar of the success of every organization especially for an education institution. The Cell looks after the college work related to Automation, Electronic Information Exchange which also includes complete management of College Website i.e. functioning, loading and unloading of information and the all similar work. The need of the hour IT cell will take the responsibility of the implementation of the new trends in the campus, such as Virtual Class Rooms, Campus Network and Campus Wi-Fi, etc.

Role and Responsibility:

- To establish entire campus under networking (wired & wireless) means all devices are connected by each-other, hence every user is connected.
- Desktops, Laptops, peripherals, consumables are supported in terms of hardware, software solutions.
- Hardware materials get repaired, replaced and maintained.
- To provides download support to the students and staff for the requirements of software, educational documentaries, journals, e-books etc.
- Establishing the Virtual Classroom for the expansion of academics and arrange Virtual Lectures (webinars) with the help of IITs at National and International level.
- For manage campus Website and ERP System.
- CCTV Surveillance that covers all buildings with surrounding, most class rooms, laboratories, staff rooms, offices, passages.
- Staff Finger attendance system connected via network and centralized reports are generated.
- To create email-id and id, password of internet for new joined staff members and new enrolled students in the campus.

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Detail of Convener:

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